

Cove Lake Subdivision, Inc.
P.O. Box 826
Redan, GA. 30074
Telephone, 678-418-5277
Email, covelakedekalb@yahoo.com

Board of Directors/Architectural Control Committee
APPROVAL PROCESS FORM

This is a request for a building, wall or other structure (e.g. fences, utility sheds, and mailboxes) including but not limited to the home of the homeowner commenced, erected or to be maintained upon said Property. This request for an exterior addition to change or alter is contingent upon approval by the Board of Directors or by the Architectural Control Committee, AND must include an appropriate plan with specifications in writing showing the nature, kind, shape, height, materials, and location of the same as to harmony of external and internal design and location of the same as to structures and topography as defined in Declaration of Easements, Covenants, and Restrictions of Cove Lake, Article V: Section 1.

Name: _____

Address: _____

Phone Home _____ Work _____ Email _____

Lot Number _____

I, _____, request approval to add, change, or alter my property located at the address above in the manner briefly described below.

I have submitted a complete set of plans, which include specifications, as the covenants require, (Attached to this form when necessary.)

Plan Start Date _____ Plan Completion Date _____

Homeowner Signature _____

Date Request Submitted with Plan and Specifications _____



Date Request Received _____

Recommendation of Board of Directors/Architectural Control Committee

Approve _____ Disapprove _____

Conditions and/or Recommendations

Board Representative/Architectural Control Committee Chairperson

Signature _____ Date _____

Homeowner notified in person, by mail, by email, on _____. Verification indicated signed acceptance of homeowner, or other acceptable confirmation of receipt confirmation of receipt and on file.

Revised 4-13-04 chp